

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

Regular Meeting
December 19, 2022

The regular meeting of the Ocean County Mosquito Commission was held on December 19, 2022 at 5:04 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David Ekermann, President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member
Mr. John Downing, Member

Michael Senyk, Superintendent
Danielle M. Ekermann, Accts. Clerk
Debra Rumpf, Esq., Rumpf, Rumpf

2. CHAIRMAN:

Mr. Ekermann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF PREVIOUS MEETING:

Motion made by Mr. Downing, seconded by Mr. Lanuto, that the minutes of the November meeting be approved. Motion carried with Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Abstained
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekermann	Aye

4. REPORTS:

a) Treasurer's Report	Monthly Financial Report Expenditures for November Financial Report Receipts and Disbursements Payroll Account
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Motion made by Mr. Candeletti, seconded by Mr. Lanuto, that the monthly Financial Report, as received by mail, be approved and filed. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

b) Superintendent's Report

RAINFALL: 6.09" of rain fell at the Commission yard in November.

SURVEILLANCE: We had five WNV human cases that were under investigation, which were reported late in the season (October 18th-November 3rd). All of these cases have been determined to be "not a case". We still stand at two human positive cases for WNV in 2022.

WATER MANAGEMENT: We finished a ditch clearing project at the Manahawkin Wildlife Management Area in Stafford Township. In addition, we finished another ditch clearing project at Wescott Avenue in Waretown. Both these projects involved heavy equipment at salt marsh locations.

Small crews have been dispatched in Brick and Lacey Townships to perform ditch and creek cleaning using hand tools. Overgrown vegetation was also cleared around several retention/detention basins to improve access.

OTHER: Both the Superintendent and the Assistant Superintendent renewed their Pesticide Trainer Certificate through the NJDEP in order to teach the Basic Pesticide Safety Training Course for seasonals and incoming employees.

Our annual meeting with the staff of the Edwin B. Forsythe National Refuge took place on December 2nd. No dramatic changes are expected in regards to mosquito inspection, helicopter landing, and larviciding for the 2023 season on refuge property. Refuge staff did mention there is very much interest in the salt marsh sparrow and the black rail. Any threats to the populations of these birds could bring about activity restrictions in the future.

5. PRESENTATION OF BILLS:

Mr. Candeletti presented the Bill Committee Report for approval and payment of the bills incurred during the month of November.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 567 consisting of four pages, said Master Voucher containing Check Numbers 43484-43517 in the amount

of \$15,635.79 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion made by Mr. Candeletti, seconded by Mr. Downing, that the following Resolution be adopted for approval and payment of the bills. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

6. COMMUNICATIONS: None

7. OLD BUSINESS:

a) Adopt Resolution 2022-19

Mr. Ekelmann read aloud the resolution 2022-19 regarding donating the two Aluminum Jon boats to the Ocean County Parks Department. A motion was made by Mr. Lanuto, seconded by Mr. Candeletti to adopt the following resolution:

RESOLUTION 2022-19

**OCEAN COUNTY MOSQUITO
EXTERMINATION COMMISSION**

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, the Ocean County Mosquito Extermination Commission, by Resolution, wishes to donate aluminum Jon Boats that are no longer being used to the Ocean County Parks Department; and

WHEREAS, the Ocean County Parks Department is in agreement with the same being donated; and

NOW THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, that the Commission has agreed to donate to the Ocean County Parks Department 2 aluminum Jon Boats.

CERTIFICATION

I, MICHAEL SEYNK, Executive Secretary of the Ocean County Mosquito Extermination Commission, in the County of Ocean, hereby certifies that the above is a true copy of a Resolution adopted by the said Ocean County Mosquito Extermination Commission on the 19th day of December, 2022.



MICHAEL SENYK Executive Secretary
Ocean County Mosquito Extermination Commission

Motion carried with Mr. Ekelmann requesting Roll Call;

Mrs. Crea

Mr. Candellletti

Mr. Lanuto

Mr. Ekelmann

Mr. Downing

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

9. NEW BUSINESS:

a) Request 2023 1st Quarter Appropriation

After a brief discussion a Motion was made by Mr. Candeletti, seconded by Mr. Downing for approval to request the 1st quarter appropriation in the mount of \$580,951.50. Motion carried with Mr. Eckelman requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

b) Special Landing Certificate Letter & Resolution

Mr. Senyk Read aloud the Resolution and Letter being sent to the Ocean County Board of Commissioners office requesting the commissions Special Landing certificate for the year. After a brief discussion a motion was made by Mr. Downing, seconded by Mr. Candeletti to adopt the following resolution:

RESOLUTION

WHEREAS, the Ocean County Mosquito Extermination Commission is the agency established and funded by the Ocean County Board of Commissioners to control mosquitoes; and

WHEREAS, the Ocean County Mosquito Extermination Commission is authorized to apply pesticides from aircraft to control mosquitoes; and

WHEREAS, all pesticides used will be approved for aerial application by both the State of New Jersey and Federal Government; and

WHEREAS, prior to every application over populated areas of Ocean County the Ocean County Mosquito Extermination Commission has agreed to notify the local police department and the governing body of the affected municipality and to provide public notice to the local news media as required by the NJ Department of Environmental Protection; and

WHEREAS, areas of Ocean County to be treated by pesticides are only those which have significantly high mosquito populations, as verified by the surveillance records of the Ocean County Mosquito Extermination Commission, and have been determined to be either a nuisance or a health hazard.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY that the Ocean County Mosquito Extermination Commission is hereby authorized to aerially apply approved pesticides for the control of mosquitoes in accordance with applicable regulations and permit requirements in order to conduct necessary mosquito control activities in Ocean County.

BE IT FURTHER RESOLVED that the Ocean County Board of Commissioners does not object to the New Jersey Department of Transportation, Division of Aeronautics issuing a temporary Helistop license to the Ocean County Mosquito Extermination Commission as required to conduct mosquito control activities on the salt marshes of Ocean County.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be made available to the Ocean County Mosquito Extermination Commission.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

c) Amend Budget

Mr. Senyk let the commissioners know that there was left over money in the budget from back in May when we moved money from the capital reserve for our gasoline budget due to the increases in fuel cost as a precaution. With the light season we had not all the funds were needed, and Mr. Senyk would like to move those left-over funds back into the capital reserve. After a brief discussion a motion was made by Mr. Downing, seconded by Mr. Candeletti to approve the following amended budget:

2022 AMENDED BUDGET - OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

ITEM	2022 Amend. 4/18	2022 Amend. 5/16	2022 Amend. 10/17	2022 Amend. 12/19	
I. Revenues					
County of Ocean	\$2,323,806.00	\$2,323,806.00	\$2,323,806.00	\$2,323,806.00	
County of Ocean Capital	\$0.00	\$0.00	\$0.00	\$0.00	
County of Ocean Special Appropriations	\$0.00	\$0.00	\$0.00	\$0.00	
Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	
USF&WS Projects	\$0.00	\$0.00	\$0.00	\$0.00	
State of New Jersey Projects	\$0.00	\$0.00	\$0.00	\$0.00	
State of New Jersey Pesticide	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	
Interest on Investments	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Reserve for Prev. Year Encumbrance	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Fund	\$0.00	\$624,803.39	\$624,803.39	\$581,803.39	(\$43,000)
Total Revenues	\$2,375,306.00	\$3,000,109.39	\$3,000,109.39	\$2,957,109.39	
II. Expenditures					
A. SALARIES					
Permanent Employees	\$1,068,342.00	\$1,068,342.00	\$1,068,342.00	\$1,068,342.00	
Temporary Employees	\$85,000.00	\$85,000.00	\$73,500.00	\$73,500.00	
HUD Grant Employees	\$0.00	\$0.00	\$0.00	\$0.00	
Overtime	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	
Health Insurance Waiver	\$0.00	\$0.00	\$0.00	\$0.00	
	\$1,165,342.00	\$1,165,342.00	\$1,153,842.00	\$1,153,842.00	
B. PROFESSIONAL SERVICES:					
Legal	\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00	
Audit	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	
Accounting	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	
	\$38,500.00	\$38,500.00	\$38,500.00	\$38,500.00	
C. MATERIAL AND SUPPLIES:					
Shop Supplies	\$9,250.00	\$9,250.00	\$9,250.00	\$9,250.00	
Office Supplies	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	
Operational Supplies	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	
Safety Supplies	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
Insecticides	\$280,000.00	\$280,000.00	\$280,000.00	\$280,000.00	
	\$326,250.00	\$326,250.00	\$326,250.00	\$326,250.00	
D. VEHICLES AND EQUIPMENT OPERATIONS:					
Vehicle Maintenance	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	
Equipment Maintenance	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	
Spray Maintenance	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
Radio Maintenance	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
Marine Maintenance	\$6,000.00	\$6,000.00	\$7,500.00	\$7,500.00	
Office & Scientific	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	
Gasoline, Propane, Etc.	\$75,000.00	\$130,000.00	\$130,000.00	\$87,000.00	(\$43,000)

Lubricants	\$2,834.00	\$2,834.00	\$2,834.00	\$2,834.00
Helicopter Operations	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Helicopter Parts	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00
	\$267,334.00	\$322,334.00	\$323,834.00	\$280,834.00
E. BUILDINGS AND GROUNDS:				
Repairs and Maintenance	\$50,000.00	\$619,803.39	\$619,803.39	\$619,803.39
Services	\$19,000.00	\$19,000.00	\$24,000.00	\$24,000.00
	\$69,000.00	\$638,803.39	\$643,803.39	\$643,803.39
F. PROFESSIONAL DEVELOPMENT AND PUBLIC RELATIONS				
	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00
G. OVERHEAD:				
Insurance	\$141,000.00	\$141,000.00	\$141,000.00	\$141,000.00
Social Security	\$88,000.00	\$88,000.00	\$88,000.00	\$88,000.00
Unemployment & Disability	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
Retirement	\$153,380.00	\$153,380.00	\$153,380.00	\$153,380.00
Uniform Rental	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00
Utilities	\$21,500.00	\$21,500.00	\$25,500.00	\$25,500.00
	\$422,380.00	\$422,380.00	\$427,380.00	\$427,380.00
H. PURCHASE & RENTAL EQUIPMENT & VEHICLES				
	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
I. CONTINGENCY:				
	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTALS:	\$2,375,306.00	\$3,000,109.39	\$3,000,109.39	\$2,957,109.39
Previous Year Encumbrances	\$0.00	\$0.00	\$0.00	\$0.00
Excess of Revenues Over Expenditures	\$0.00	\$0.00	\$0.00	\$0.00

Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

d) Amend Capital Budget

After the amended to the budget an amendment to the Capital reserve budget is also needed to moved the excess funds from the Gasoline line back into the capital reserve budget. A motion was made by Mr. Candeletti, seconded by Mr. Downing to approve the following amended Capital Budget:

Capital Program

Total Budget: \$2,084,313.00

	Current	YTD	Six Year	Remaining
Helicopter Improvements	\$0.00	\$0.00	\$400,000	\$400,000
Heavy Equip. Improvements	\$0.00	\$0.00	\$50,000	\$50,000
Vehicle Purchase	\$0.00	\$0.00	\$200,000	\$200,000
Large Equip. Purchase	\$0.00	\$0.00	\$50,000	\$50,000
Facility Improvements	\$0.00	\$569,803.39	\$1,169,313	\$599,509.61
Emergency Pesticide Reserve	\$0.00	\$0.00	\$100,000	\$100,000
Emergency Fuel Reserve +	\$43,000	\$12,000	\$110,000	\$98,000
Mosquito Surv. & Research	\$0.00	\$0.00	\$5,000	\$5,000
Totals:	+ \$43,000	\$581,803.39	\$2,084,313	\$1,502,509.61

Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Downing	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

10. DISCUSSIONS: None

11. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Candeletti, seconded by Mr. Lanuto that the meeting be adjourned at 5:20 P.M. Motion carried.

Respectfully submitted,



Michael Senyk
Superintendent