

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION
Regular Meeting
March 21, 2022

The regular meeting of the Ocean County Mosquito Commission was held on March 21, 2022 at 5:04 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mrs. Barbara Jo Crea, Commissioner
Mr. David E. Ekermann, President
Mr. Michael Mathis, Vice President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member

Michael Senyk, Superintendent
Danielle M. Ekermann, Accts. Clerk
Debra Rumpf, Esq., Rumpf, Rumpf
Lauren Holman, Esq., HFA

2. CHAIRMAN:

Mr. Ekermann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF THE PREVIOUS MEETING:

Motion made by Mr. Lanuto, seconded by Mr. Candeletti, that the minutes of the February meeting be approved. Motion carried with Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Mathis	Abstained
Mr. Ekermann	Aye

4. APPOINTMENT OF MEMBERS: Ralph Lanuto, Michael Mathis, & Thomas Candeletti

Mr. Senyk let the commissioners know that a letter and resolution from the county accepting the recommendations that Mr. Lanuto, Mr. Mathis, and Mr. Candeletti be reappointed for another 3 year term and will all be sworn in at the April meeting.

5. REPORTS:

- a) Treasurer's Report
 - Monthly Financial Report
 - Expenditures for February
 - Financial Report
 - Receipts and Disbursements
 - Payroll Account

Motion made by Mr. Mathis, seconded by Mr. Candeletti that the Monthly Financial Report, as received by mail, be approved and filed. Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Ekermann	Aye

- b) Superintendent's Report

RAINFALL: 3.17" of precipitation were recorded at the Commission's weather station in Barnegat in January.

WATER MANAGEMENT: The Assistant Superintendent met with personnel from the US Fish and Wildlife Service of the Edwin B. Forsythe National Refuge to discuss plans to manage sections of an old roadway on the Little Egg Harbor salt marsh that is current causing mosquito breeding. More specifically, the project involves leveling the road to marsh height and filling in potholes along the way. The roadway was originally created with marsh spoil.

AERIAL LARVICIDING: Both helicopter pilots attended and completed Bell 206 Helicopter Recurring Training. This is the first time we were able to send our pilots since the COVID-19 pandemic struck.

GROUND LARVICIDING: Inspectors have been out getting accustomed to route changes and checking water levels of our mosquito breeding sites. Most of our spots are not holding as much

water as they usually do this time of year but there are a few exceptions. Mosquito larvae are being found in the western portions of Ocean County in the first instar.

We continue to map out and update storm drain locations, which will be an ongoing project. Crews also worked on creating better access to our retention/detention basin run by clearing trails.

OTHER: Most of our staff attended portions of the NJMCA Pesticide Recertification/Annual Convention in Atlantic City. The event returned to an in-person format and featured some excellent presentations and information.

We received our Certificate of Authorization from the FAA for drone operation.

6. PRESENTATION OF BILLS:

Mr.Candeletti presented the Bill Committee Report for approval and payment of the bills incurred during the month of February.

Motion made by Mr. Candeletti, seconded by Mr. Gormley, that the following Resolution be adopted for approval and payment of the bills:

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 558 consisting of four pages, said Master Voucher containing Check Numbers 43157-43192 in the amount of \$40,545.70 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye (Abstained from Rumpf,Rumpf)
Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Eckelmann	Aye

7. COMMUNICATIONS: None

8. OLD BUSINESS:

- a) Adopt 2020 Audit Resolution 2022-1

After a brief discussion Mr. Candeletti made a motion, seconded by Mr. Lanuto to adopt the following resolution accepting the final 2020 Audit:

**STATE OF NEW JERSEY
COUNTY OF OCEAN**

We, members of the governing body of the Ocean County Mosquito Extermination Commission in the County of Ocean, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Committee of the Ocean County Mosquito Extermination Commission in the County of Ocean;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual County Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2020;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)

Robert Lauto

(L.S.)

(L.S.)

David R. Lauto

(L.S.)

(L.S.)

[Signature]

(L.S.)

(L.S.)

[Signature]

(L.S.)

(L.S.)

(L.S.)

[Signature]
Clerk

Sworn to and subscribed before me this

91 Day of March, 2022

[Signature]
Notary Public of New Jersey

Debra H. Rumpf, Attorney at Law, State of NJ

The County Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION - 2022-01

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the County Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each county shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Ocean County Mosquito Extermination Commission, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON 03/21/22.



Clerk

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Eckelmann	Aye

9. NEW BUSINESS:

a) Request 2nd Quarter Appropriation:

After a brief discussion a Motion was made by Mr. Candeletti, seconded by Mr. Lanuto for approval to request the 2nd quarter appropriation in the amount of \$589,537.00. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Eckelmann	Aye

b) 2021 Audit Review

Ms. Holman handed out copies the 2021 Audit draft. Ms. Holman went over a few pages of the draft with the commissioners and explained that they were still waiting on some numbers from the state to finalize the 2021 Audit which will be adopted at a future meeting.

c) Approve New Hire – Patrick Nyhan

Mr. Senyk let the commissioners know that he would like to fill the open inspectors position with one of our seasonal employees Patrick Nyhan. After a brief discussion among the commissioners a motion was made by Mr. Candeletti, seconded by Mr. Mathis to adopt Resolution 2022-02 by title approving the hiring of Patrick Nyhan as a Inspector Trainee with a starting salary of \$32,000.00 with an increase of \$4,000.00 after a 6 month review. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye

Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Ekelmann	Aye

d) Request to go out to bid for Drone

Mr. Senyk explained to the commissioners the need for a Hyllo AG-110 Drone to further improve the commissions Larviciding program and asked for permission to go out to bid. After a brief discussion a motion was made by Mr. Lanuto, seconded by Mr. Candeletti to allow Mr. Senyk to go out to bid for a Hyllo AG-110 Drone with Software, Batteries, Charger, and Spare Parts. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Mathis	Aye
Mr. Ekelmann	Aye

10. DISCUSSIONS:

11. ADJOURNMENT:

There being no further business to transact, a motion was made by Mrs. Crea, seconded by Mr. Candeletti that the meeting be adjourned at 5:41 P.M. Motion carried.

Respectfully submitted,

Michael Senyk
Superintendent

Ocean County Mosquito Extermination Commission

Profit & Loss Budget vs. Actual

January 1 through April 12, 2022

04/12/22

Accrual Basis

	Jan 1 - Apr 12, 22	Budget	\$ Over Budget	% of Budget
Income				
4100 · County of Ocean	572,366.00	2,323,806.00	-1,751,440.00	24.6%
4110 · Reserve for Mosquito Control-Re	0.00	0.00	0.00	0.0%
4120 · State of New Jersey Projects	0.00	0.00	0.00	0.0%
4130 · State of NJ Insecticide	0.00	50,000.00	-50,000.00	0.0%
4150 · Interest on investments	1,026.55	1,500.00	-473.45	68.4%
4200 · Insurance refunds	0.00	0.00	0.00	0.0%
4300 · Sale of Equipment	0.00	0.00	0.00	0.0%
4300HFA · Loss on Disposal	0.00	0.00	0.00	0.0%
4400 · Special Approp/OC	0.00	0.00	0.00	0.0%
4500 · Prior Year encumbrances reserve	0.00	0.00	0.00	0.0%
4600 · County of Ocean Capital	0.00	0.00	0.00	0.0%
4700 · Federal Grant	0.00	0.00	0.00	0.0%
4800 · Capital Program	0.00	0.00	0.00	0.0%
4850 · County of Ocean - Reimb of Truc	0.00	0.00	0.00	0.0%
4860 · County of Ocean - Reimb Helicop	0.00	0.00	0.00	0.0%
4900 · Miscellaneous Income	0.00	0.00	0.00	0.0%
Total Income	573,392.55	2,375,306.00	-1,801,913.45	24.1%
Expense				
5110 · Salaries- Permanent	273,833.09	1,068,342.00	-794,508.91	25.6%
5112 · Salaries-Supervisors	-4,894.01	0.00	-4,894.01	100.0%
5114 · Salaries-Inspectors	-8,256.05	0.00	-8,256.05	100.0%
5116 · Salaries-Laborers	-5,409.46	0.00	-5,409.46	100.0%
5118 · HUD Grant	0.00	0.00	0.00	0.0%
5120 · Temporary Employees	0.00	85,000.00	-85,000.00	0.0%
5130 · Overtime	0.00	12,000.00	-12,000.00	0.0%
5210 · Legal	3,468.48	15,500.00	-12,031.52	22.4%
5220 · Audit	11,971.00	15,000.00	-3,029.00	79.8%
5230 · Accountant	4,267.50	8,000.00	-3,732.50	53.3%
5310 · Shop Supplies	2,963.53	9,250.00	-6,286.47	32.0%
5311 · Safety Supplies	980.20	5,000.00	-4,019.80	19.6%
5320 · Office Supplies	476.27	7,000.00	-6,523.73	6.8%
5330 · Operational Supplies	3,049.08	25,000.00	-21,950.92	12.2%
5340 · Insecticides	15,815.43	280,000.00	-264,184.57	5.6%
5410 · Vehicle Maintenance	4,843.51	22,000.00	-17,156.49	22.0%
5420 · Equipment Maintenance	2,971.49	26,000.00	-23,028.51	11.4%
5430 · Spray Maintenance	71.91	4,000.00	-3,928.09	1.8%
5440 · Radio Maintenance	0.00	1,500.00	-1,500.00	0.0%
5450 · Marine Maintenance	4,405.60	3,000.00	1,405.60	146.9%
5460 · Office & Scientific	4,933.64	20,000.00	-15,066.36	24.7%
5470 · Gasoline, Propane	41,960.69	75,000.00	-33,039.31	55.9%
5480 · Lubricants	0.00	2,834.00	-2,834.00	0.0%
5485 · Helicopter operations	13,087.01	25,000.00	-11,912.99	52.3%
5490 · Helicopter Replacement Parts	35,511.15	85,000.00	-49,488.85	41.8%
5510 · B&G- Repairs & Maintenance	10,000.02	50,000.00	-39,999.98	20.0%
5520 · B&G Services	6,565.02	19,000.00	-12,434.98	34.6%
5610 · Professional Development	5,589.63	19,500.00	-13,910.37	28.7%
5710 · Insurance	0.00	141,000.00	-141,000.00	0.0%
5720 · Payroll expense tax	0.00	0.00	0.00	0.0%
5730 · Social Security	19,624.25	88,000.00	-68,375.75	22.3%
5740 · Unemployment	1,790.03	8,500.00	-6,709.97	21.1%
5750 · Retirement	146,448.00	153,380.00	-6,932.00	95.5%
5760 · Uniform Rental	2,354.56	10,000.00	-7,645.44	23.5%
5770 · Utilities	6,595.94	21,500.00	-14,904.06	30.7%
5810 · Contingent	0.00	10,000.00	-10,000.00	0.0%
5910 · Equipment Purchase & Rental	1,310.85	60,000.00	-58,689.15	2.2%
5925 · Depreciation expense	0.00	0.00	0.00	0.0%
5930 · Prior Yr. Encumbrances	0.00	0.00	0.00	0.0%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
6726 · Unbudgeted OPEB Expense	0.00	0.00	0.00	0.0%
Total Expense	606,328.36	2,375,306.00	-1,768,977.64	25.5%
Net Income	-32,935.81	0.00	-32,935.81	100.0%