

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION
Regular Meeting
May 16, 2022

The regular meeting of the Ocean County Mosquito Commission was held on May 16, 2022 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David E. Ekelmann, President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member
Mrs. Barbara Jo Crea, Commissioner

Michael Senyk, Superintendent
Danielle M. Mullica, Accts. Clerk
Debra Rumpf, Esq., Rumpf, Rumpf

2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. MINUTES OF PREVIOUS MEETING:

Motion made by Mrs. Crea, seconded by Mr. Candeletti, that the minutes of the April meeting be approved. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

4. REPORTS:

a) Treasurer's Report	Monthly Financial Report
	Expenditures for April
	Financial Report
	Receipts and Disbursements
	Payroll Account

Motion made by Mr. Candeletti, seconded by Mrs. Crea, that the monthly Financial Report, as received by mail, be approved and filed. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

b) Superintendent's Report

RAINFALL: 4.34" of precipitation were recorded at the Commission's weather station in Barnegat in April.

MOSQUITO POPULATIONS: Very small numbers of *Ae. cantator* and *Ae. canadensis* have been spotted on the wing. Larval populations were almost non-existent due to drying conditions at the end of April. We have gotten quite a few calls about non-biting midges and crane flies, which are often mistaken for mosquitoes.

SURVEILLANCE: Light trap collections started on May 2nd. Very little to report at this time due to unseasonably cold temperatures and high winds that are persistent even at night.

GROUND LARVICIDING: 441 applications were made in April, most of them single brood applications with Vectobac 12AS. We also treated 37 extended-release sites with Fourstar Briquets.

AERIAL LARVICIDING: 450.67 acres were treated in April. Target areas were a mix of upland, transitional salt marsh and open salt marsh habitat. VectoPrime FG and Vectobac 12AS were used.

WATER MANAGEMENT: We are currently working on reconditioning a detention basin off Sherwood Dr. in Jackson.

PUBLIC EDUCATION: We attended the Stafford Green Fair and the Cattus Island Nature Festival in April.

OTHER: The Commission submitted all the necessary paperwork to participate in the State Airspray Program, which assists us with the granular larvicide application of Island Beach State Park (IBSP). We have also made arrangement to load our helicopters inside the park, should the state plane though the Airspray Program be unavailable. The treatment area on IBSP is up to 532 acres, which takes the state plane approximately 35 minutes to treat. Due to the smaller load carrying ability of our helicopters, it takes us much longer (over 3 hours) to treat IBSP. We are in the process of securing an insurance policy for Aircraft/Watercraft Liability for 2022-2023. Our current policy expires on June 7, 2022.

5. PRESENTATION OF BILLS:

Mr. Candeletti presented the Bill Committee Report for approval and payment of the bills incurred during the month of April.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 560 consisting of four pages, said Master Voucher containing Check Numbers 43241-43278 in the amount of \$55,770.80 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available.

Motion made by Mr. Candeletti, seconded by Mr. Lanuto, that the following Resolution be adopted for approval and payment of the bills. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye (Abstained from Rumpf)
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

6. COMMUNICATIONS:

7. OLD BUSINESS:

8. NEW BUSINESS:

a) Approve Raises & Promotions

Mr. Senyk distributed the Salary and Promotion Proposals to the Commissioners. After a brief discussion a motion made by Mr. Candeletti, seconded by Mrs. Crea, to adopt the following Resolution for the 2022 salary increases for all permanent employees and additional recommendations by Mr. Senyk for Jessica Keen to receive a \$3,500 promotion for performing extra duties and Walter Daymon to receive a \$2,000 salary adjustment with resolutions to be adopted at the next meeting.

RESOLUTION-2022-13

BE IT RESOLVED BY THE OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION, COUNTY OF OCEAN, STATE OF NEW JERSEY, that the following salary increase of 2.9% or a minimum of \$2,600 is approved for all employees.

AND ALSO BE IT RESOLVED that these actions be retroactive to January 1st, 2022, and adjust any salary ranges as necessary.

AND ALSO BE IT RESOLVED that the following list of salaries reflect the resulting 2021 salaries from the above actions.

<u>2022</u> <u>Salary Proposals</u>			
<u>Name</u>	<u>Title</u>	<u>2021 Salary</u>	<u>2022 Salary</u>
Barry Glenn	Pilot/Mechanic	\$ 89,810.71	\$ 92,415.22
Steven J. Longo	Chief Inspector	\$ 97,256.20	\$ 100,076.63
Walter Daymon	Ass't Chief Inspector	\$ 82,917.83	\$ 85,517.83
Eian Beron	General Supervisor	\$ 89,831.69	\$ 92,436.81
Michael Senyk	Superintendent	\$ 92,129.09	\$ 94,800.83
Joseph Schmidt	Ass't Superintendent	\$ 72,527.11	\$ 75,127.11
Ronald Pavia	Mechanic	\$ 71,145.03	\$ 73,745.03
Ryan Brocklebank	Hvy.Equip.Op./Inspector	\$ 62,443.32	\$ 65,043.32
Robert Reichert, Jr.	Pilot/Inspector	\$ 62,073.29	\$ 64,673.29
Matthew Herflicker	Entomologist	\$ 56,703.00	\$59,303.00
Danielle Ekemann	Accts./Clerk	\$ 56,000.00	\$58,600.00
Michael Villanova	Biologist	\$ 55,130.00	\$ 57,730.00
Jessica Keen	ID Specialist	\$48,500.00	\$51,100.00
John Weidenhof	Equipment Operator	\$42,500.00	\$45,100.00
Patrick Nyhan	Inspector Trainee	\$32,000.00	\$34,600.00

Motion carried with Mr. Ekemann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Ekemann	Aye (Abstained from Danielle Ekemann)

b) Approve Capital Program

Mr. Senyk distributed a copy of the Capital Budget to the commissioners. After a brief discussion, a motion was made by Mr. Candeletti, seconded by Mrs. Crea, to adopt the following Capital Budget:

Capital Program

Total Budget: \$2,084,313.00

	<u>Current</u>	<u>YTD</u>	<u>Six Year</u>	<u>Remaining</u>
Helicopter Improvements	\$0.00	\$0.00	\$400,000	\$400,000
Heavy Equip. Improvements	\$0.00	\$0.00	\$50,000	\$50,000

Vehicle Purchase	\$0.00	\$0.00	\$200,000	\$200,000
Large Equip. Purchase	\$0.00	\$0.00	\$50,000	\$50,000
Facility Improvements	\$0.00	\$0.00	\$1,169,313	\$1,169,313
Emergency Pesticide Reserve	\$0.00	\$0.00	\$100,000	\$100,000
Emergency Fuel Reserve	\$0.00	\$0.00	\$110,000	\$110,000
Mosquito Surv. & Research	\$0.00	\$0.00	\$5,000	\$5,000
Totals:	\$0.00	\$0.00	\$2,084,313	\$2,084,313

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

c) Amend Budget

Mr. Senyk handed out a copy of the Amended Budget to the commissioners and after a brief discussion a motion was made by Mr. Crea, seconded by Mr. Candeletti to adopt the following amended budget:

2022 AMENDED BUDGET - OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

ITEM	2022 BUDGET	2022 Amend. 4/18	2022 Amend. 5/16	
I. Revenues				
County of Ocean	\$2,323,806.00	\$2,323,806.00	\$2,323,806.00	
County of Ocean Capital	\$0.00	\$0.00	\$0.00	
County of Ocean Special Appropriations	\$0.00	\$0.00	\$0.00	
Federal Grant	\$0.00	\$0.00	\$0.00	
USF&WS Projects	\$0.00	\$0.00	\$0.00	
State of New Jersey Projects	\$0.00	\$0.00	\$0.00	
State of New Jersey Pesticide	\$50,000.00	\$50,000.00	\$50,000.00	
Interest on Investments	\$1,500.00	\$1,500.00	\$1,500.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	
Reserve for Prev. Year Encumbrance	\$0.00	\$0.00	\$0.00	
Capital Fund	\$0.00	\$0.00	\$624,803.39	\$624,803.39
Total Revenues	\$2,375,306.00	\$2,375,306.00	\$3,000,109.39	
II. Expenditures				
A. SALARIES				
Permanent Employees	\$1,068,342.00	\$1,068,342.00	\$1,068,342.00	
Temporary Employees	\$85,000.00	\$85,000.00	\$85,000.00	
HUD Grant Employees	\$0.00	\$0.00	\$0.00	

Overtime	\$12,000.00	\$12,000.00	\$12,000.00	
Health Insurance Waiver	\$0.00	\$0.00	\$0.00	
	\$1,165,342.00	\$1,165,342.00	\$1,165,342.00	
B. PROFESSIONAL SERVICES:				
Legal	\$15,500.00	\$15,500.00	\$15,500.00	
Audit	\$15,000.00	\$15,000.00	\$15,000.00	
Accounting	\$8,000.00	\$8,000.00	\$8,000.00	
	\$38,500.00	\$38,500.00	\$38,500.00	
C. MATERIAL AND SUPPLIES:				
Shop Supplies	\$9,250.00	\$9,250.00	\$9,250.00	
Office Supplies	\$7,000.00	\$7,000.00	\$7,000.00	
Operational Supplies	\$25,000.00	\$25,000.00	\$25,000.00	
Safety Supplies	\$5,000.00	\$5,000.00	\$5,000.00	
Insecticides	\$280,000.00	\$280,000.00	\$280,000.00	
	\$326,250.00	\$326,250.00	\$326,250.00	
D. VEHICLES AND EQUIPMENT OPERATIONS:				
Vehicle Maintenance	\$22,000.00	\$22,000.00	\$22,000.00	
Equipment Maintenance	\$26,000.00	\$26,000.00	\$26,000.00	
Spray Maintenance	\$4,000.00	\$4,000.00	\$4,000.00	
Radio Maintenance	\$1,500.00	\$1,500.00	\$1,500.00	
Marine Maintenance	\$3,000.00	\$6,000.00	\$6,000.00	
Office & Scientific	\$20,000.00	\$20,000.00	\$20,000.00	
Gasoline, Propane, Etc.	\$75,000.00	\$75,000.00	\$130,000.00	\$55,000
Lubricants	\$2,834.00	\$2,834.00	\$2,834.00	
Helicopter Operations	\$25,000.00	\$25,000.00	\$25,000.00	
Helicopter Parts	\$85,000.00	\$85,000.00	\$85,000.00	
	\$264,334.00	\$267,334.00	\$322,334.00	
E. BUILDINGS AND GROUNDS:				
Repairs and Maintenance	\$50,000.00	\$50,000.00	\$619,803.39	\$569,803.39
Services	\$19,000.00	\$19,000.00	\$19,000.00	
	\$69,000.00	\$69,000.00	\$638,803.39	
F. PROFESSIONAL DEVELOPMENT AND PUBLIC RELATIONS				
	\$19,500.00	\$16,500.00	\$16,500.00	
G. OVERHEAD:				
Insurance	\$141,000.00	\$141,000.00	\$141,000.00	
Social Security	\$88,000.00	\$88,000.00	\$88,000.00	
Unemployment & Disability	\$8,500.00	\$8,500.00	\$8,500.00	
Retirement	\$153,380.00	\$153,380.00	\$153,380.00	
Uniform Rental	\$10,000.00	\$10,000.00	\$10,000.00	
Utilities	\$21,500.00	\$21,500.00	\$21,500.00	
	\$422,380.00	\$422,380.00	\$422,380.00	
H. PURCHASE & RENTAL EQUIPMENT & VEHICLES				
	\$60,000.00	\$60,000.00	\$60,000.00	
I. CONTINGENCY:				
	\$10,000.00	\$10,000.00	\$10,000.00	

TOTALS:	\$2,375,306.00	\$2,375,306.00	\$3,000,109.39
Previous Year Encumbrances	\$0.00	\$0.00	\$0.00
Excess of Revenues Over Expenditures	\$0.00	\$0.00	\$0.00

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

d) Seasonal Pay Raise

Mr. Senyk let the commissioners know that he would like to bump up the starting pay for seasonal employees from \$13.00 per hour to \$15.00 per hour. Mr. Senyk would also like to raise Edwin Hammonds pay to \$16.50 per hour. After a brief discussion a motion was made by Mr. Candeletti, seconded by Mrs. Crea to adopt resolution 2022-15 by title to raise the starting pay of the seasonal employees from \$13.00 per hour to \$15.00 per hour and to raise Edwin Hammonds pay to \$16.50. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

e) Closed Session – Personnel Matters

Mr. Eckelmann let the commissioners know that a motion was needed to go into closed session to discuss personnel matters at 5:22 PM a motion was made by Mr. Crea, seconded by Mr. Candeletti to go into closed session.

Mr. Eckelmann let the commissioners know that a motion was needed to come out of closed session at 5:25 PM a motion was made by Mr. Crea, seconded by Mr. Candeletti to come out of closed session.

f) Betsy Box

After a brief discussion among the commissioners a motion was made by Mr. Candeletti, seconded by Mrs. Crea to adopt the resolution 2022-16 by title accepting the resignation of Betsy Fox in poor standing. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

10. DISCUSSIONS

a) Qualified Purchasing Agent

Mr. Senyk expressed his interest in taking a course to become a qualified Purchasing agent. After a brief discussion a motion was made by Mr. Candeletti, seconded by Mrs. Crea to allow Mr. Senyk to take a qualified purchasing agent class. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mrs. Crea	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

11. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Candeletti, seconded by Mrs. Crea that the meeting be adjourned at 5:31 P.M. Motion carried.

Respectfully submitted,

Michael Senyk
Superintendent