

OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION
Regular Meeting
April 19, 2021

The regular meeting of the Ocean County Mosquito Commission was held on April 19, 2021 at 5:00 P.M. in the office of the Commission located at 784 West Bay Avenue, Barnegat, NJ.

1. ATTENDANCE:

Mr. David E. Ekelmann, President
Mr. Michael Mathis, Vice President
Mr. Thomas Candeletti, Treasurer
Mr. Ralph Lanuto, Member

Michael Senyk, Superintendent
Danielle M. Mullica, Accounts Clerk
Debra Rumpf, Esq., Rumpf, Rumpf
Lauren Holman
Vincent Omelio

2. CHAIRMAN:

Mr. Ekelmann read the following public notice before officially opening the regular meeting of the Ocean County Mosquito Extermination Commission.

In compliance with the provisions of the Open Public Meeting Act, adequate notice of this meeting of the Ocean County Mosquito Extermination Commission has been provided in the manner prescribed by law.

3. ELECTION OF OFFICERS:

Mr. Ekelmann informed the Commissioners that this will be our re-organization meeting. After a brief discussion, a motion made by Mr. Candeletti, seconded by Mr. Lanuto, that the following Resolution be adopted appointing Mr. Ekelmann, President, Mr. Mathis, Vice President and Mr. Candeletti ,Treasurer:

RESOLUTION 2021-2

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, there exists a need for an official of the Ocean County Mosquito Extermination Commission to sign vouchers, agreements and other legal papers for and on behalf of the Ocean County Mosquito Extermination Commission and to serve as its President, Vice President and Treasurer, and chair meetings of the Commission.

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission , County of Ocean and State of New Jersey, as follows:

1. That David E. Ekermann is hereby appointed President, Michael H. Mathis, Vice President and Thomas Candeletti, Treasurer of the Ocean County Mosquito Extermination Commission from the date of this Resolution until April 18, 2022.

2. That, the President of this Commission shall be authorized and empowered to execute and sign vouchers, agreements and other documents and legal papers for and on behalf of the Ocean County Mosquito Extermination Commission and to legally bind the same thereto, but shall only have the power to incur or approve the expenditure of funds with the approval of the Commission.

3. That the Vice President shall serve in the absence of the President, in their stead, and shall have all of the powers and duties attendant with that office when the President shall be absent from or unavailable to perform the functions of that office including the ability to execute and sign vouchers, agreements and other documents and legal papers for and on behalf of this Ocean County Mosquito Extermination Commission and to legally bind the same thereto, but with the same limitations as the President that the power to incur or approve the expenditure of funds only exists with the ratification and approval of the Commission.

4. That the Treasurer of the Commission shall be authorized and empowered to take such actions and execute such authority as empowered as Treasurer of the Commission. Motion carried with Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekermann	Aye

A motion made by Mr. Candeletti, seconded by Mr. Lanuto that the following resolutions be adopted appointing Mr. Michael Senyk , Executive Secretary,

RESOLUTION 2021-03

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, there exists a need for an official of the Ocean County Mosquito Extermination to serve in the capacity of Executive Secretary.

NOW THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

1. That **Michael Senyk** is appointed Executive Secretary of the Ocean County Mosquito Commission from the date of this Resolution until April 18, 2022.
 2. That the salary for the entire term of said appointment shall be in accordance with the terms of his agreement with the Ocean County Mosquito Extermination Commission.
 3. That the duties of the Executive Secretary to the Board shall include, but are not limited to the following: attendance at all Board meetings, keeping and preparing minutes of the meetings, having custody and care of all of the Board's documents including Resolutions and Ordinances, certifying documents as true copies of the originals, signing and witnessing documents for the Board, receiving and conducting the Board's correspondence, communicating information to the members of the Board, preparing certain documents and performing such other duties as are prescribed by the Board, the Board's President, ordinance, resolution, directive, statute or other law.
- Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

A motion made by Mr. Candeletti seconded by Mr. Lanuto to adopt the following Resolution appointing Michael Senyk as Purchasing Agent:

RESOLUTION 2021-04

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, there exists a need for an official of the Ocean County Mosquito Extermination to serve in the capacity of Purchasing Agent.

NOW THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

1. That **Michael Senyk** is appointed Purchasing Agent of the Ocean County Mosquito Commission from the date of this Resolution until April 18, 2021.
2. That the purchasing Agent shall be authorized and empowered to perform Purchasing Agent duties on behalf of the Ocean County Mosquito Extermination Commission and to legally bind the same thereto, but shall only have the power to incur or approve the expenditure of funds with the approval of the Commission. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

Motion made by Mr. Candeletti, seconded by Mr. Lanuto to adopt the following Resolution appointing Danielle Eckelmann Assistant Purchasing Agent:

RESOLUTION 2021-05

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, there exists a need for an official of the Ocean County Mosquito Extermination to serve in the capacity of Assisting Purchasing Agent.

NOW THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

1. That **Danielle Eckelmann** is appointed Assisting Purchasing Agent of the Ocean County Mosquito Commission from the date of this Resolution until April 18, 2022.

2. That the Assisting Purchasing Agent shall be authorized and empowered to perform Purchasing Agent duties on behalf of the Ocean County Mosquito Extermination Commission and to legally bind the same thereto, but shall only have the power to incur or approve the expenditure of funds with the approval of the Commission. Motion carried with Mr. Ekkelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekkelmann	Aye

Motion made by Mr. Candeletti, seconded by Mr. Lanuto to adopt the following Resolution appointing Mr. Michael Senyk Public Agency Compliance Officer:

RESOLUTION 2021-06

BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

WHEREAS, there exists a need for an official of the Ocean County Mosquito Extermination to serve in the capacity of Public Agency Compliance Officer.

NOW THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission, County of Ocean and State of New Jersey, as follows:

1. That **Michael Senyk** is appointed Public Agency Compliance Officer of the Ocean County Mosquito Commission from the date of this Resolution until April 18, 2022.

2. That the Public Agency Compliance Officer shall be authorized and empowered to all duties of his office, on behalf of the Ocean County Mosquito Extermination Commission and to legally bind the same thereto, but shall only have the power to incur or approve the expenditure of funds with the approval of the Commission. Motion carried with Mr. Ekkelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekkelmann	Aye

Mr. Senyk announced that Debra H. Rumpf, Esquire would agree to service our account for 2020 on a retainer fee of \$13,875.00 which will cover legal services, excluding litigation and labor negotiations. Fees for those services would be at a rate of \$165.00 per hour. Total amount not to exceed \$17,500.00. A motion was made by Mr. Candeletti, seconded by Mr. Lanuto to adopt the following resolution:

RESOLUTION 2021-07

WHEREAS, there exists a need for the appointment of an Attorney to the Ocean County Mosquito Extermination Commission;

WHEREAS, funds are available for this purpose; AND

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires the award of contract for Professional Service without competitive bids must be available for public inspections;

NOW, THEREFORE, be it resolved by the Ocean County Mosquito Extermination Commission, as follows:

1. The Ocean County Mosquito Extermination Commission is hereby authorized to execute an agreement with Debra H. Rumpf, Esquire, of RUMPF LAW, P.C. to serve as Attorney to the Commission for one calendar year commencing on April 18, 2022, at a retainer cost of \$13,874.00 per annum. Total amount of all services not to exceed \$17,500.00 as more specifically set forth in the Agreement on file at the office of the Ocean County Mosquito Extermination Commission.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because legal services are as such a qualitative nature as will not reasonable permit the drawing of specifications for same nor will ethical requirements permit competitive bidding.

CERTIFICATION

I, Michael Senyk, Secretary of the Ocean County Mosquito Extermination Commission, do hereby certify that the foregoing Resolution was duly passed at a regular meeting of the Ocean County Mosquito Extermination Commission held on April 19, 2021.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

We also received the Auditor's Agreement for 2021 with an amount of \$12,200. Motion made by Mr. Candeletti, seconded by Mr. Lanuto, to adopt the following resolution:

RESOLUTION 2021-08

WHEREAS, there exists a need for the appointment of an Auditor to the Ocean County Mosquito Extermination Commission;

WHEREAS, funds are available for this purpose; AND

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires the award of contract for Professional Service without competitive bids must be available for public inspections;

NOW, THEREFORE, be it resolved by the Ocean County Mosquito Extermination Commission, as follows:

1. The Ocean County Mosquito Extermination Commission is hereby authorized to execute an agreement with Holman, Frenia, Allison, P.C. to serve as Auditors to the Commission for one calendar year commencing on April 18, 2022, at a retainer cost of \$12,000 per annum. Total amount of all services not to exceed \$17,500.00 as more specifically set forth in the Agreement on file at the office of the Ocean County Mosquito Extermination Commission.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because legal services are as such a qualitative nature as will not reasonable permit the drawing of specifications for same nor will ethical requirements permit competitive bidding.

CERTIFICATION

I, Michael Senyk, Secretary of the Ocean County Mosquito Extermination Commission, do hereby certify that the foregoing Resolution was duly passed at a regular meeting of the Ocean County Mosquito Extermination Commission held on April 19, 2021.

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

We also received the Accountants Agreement for 2021 with an amount of \$145 per hour. Motion made by Mr. Candeletti, seconded by Mr. Lanuto, to adopt the following resolution:

RESOLUTION 2021-09

WHEREAS, there exists a need for the appointment of an Accountant to the Ocean County Mosquito Extermination Commission;

WHEREAS, funds are available for this purpose; AND

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) requires the award of contract for Professional Service without competitive bids must be available for public inspections;

NOW, THEREFORE, be it resolved by the Ocean County Mosquito Extermination Commission, as follows:

1. The Ocean County Mosquito Extermination Commission is hereby authorized to execute an agreement with Koerner & Koerner. to serve as Accountants to the Commission for one calendar year commencing on April 18, 2022. Total amount of all services not to exceed \$17,500.00 as more specifically set forth in the Agreement on file at the office of the Ocean County Mosquito Extermination Commission.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because it is a service to be performed by a person licensed and authorized by law to practice a recognized

profession as such a qualitative nature as will not reasonable permit the drawing of specifications for same nor will ethical requirements permit competitive bidding.

CERTIFICATION

I, Michael Senyk, Secretary of the Ocean County Mosquito Extermination Commission, do hereby certify that the foregoing Resolution was duly passed at a regular meeting of the Ocean County Mosquito Extermination Commission held on April 19, 2021.

Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

4. APPOINTMENT OF MEMBERS:

5. MINUTES OF THE PREVIOUS MEETING:

Motion made by Mr. Lanuto, seconded by Mr. Candeletti, that the minutes of the March meeting be approved. Motion carried with Mr. Ekermann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekermann	Aye

6. REPORTS:

a) Treasurer's Report Monthly Financial Report
Expenditures for March
Financial Report
Receipts and Disbursements

Payroll Account

Motion made by Mr. Candeletti, seconded by Mr. Lanuto that the Monthly Financial Report, as received by email, be approved and filed. Motion carried with Mr. Ekkelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekkelmann	Aye

b) Superintendent's Report

RAINFALL: 6.34" of precipitation fell at the Mosquito Commission yard in the month of March.

WATER MANAGEMENT: Reconditioning work, using heavy equipment, continued for a detention basin off Kingfisher Court in Jackson Township.

SURVEILLANCE: Our adult mosquito surveillance program is set to begin the first week of May with NJ light trap collections and landing rate counts. Resting boxes will be set roughly at the same time to be allowed to "season" for few weeks before collection. All mosquito traps have been prepped for the season are ready to go.

GROUND LARVICIDING: Our inspectors have been finding larvae consistently in the north western areas of the county (Jackson, Plumsted) but larvae were more sporadic in inland areas closer to the coast. *Ae. grossbecki* and *Ae. canadensis* have been identified. Our woodland pools are full of water right now from the heavy rains we have had in the last two weeks.

OTHER: Insurance renewal applications for aircraft and watercraft were completed and sent in. We have obtained our temporary landing certificates from the NJDOT Bureau of Aeronautics for helicopter landings on our salt marshes and at Patriots Park in Jackson Township.

Our staff participated in the NJMCA Annual Convention and the Pesticide Training Recertification Course in March. Both events were virtual format. It was a learning curve for some of us to attend training in this fashion, but we were able to absorb information and we received credits to maintain our Commercial Pesticide Applicator Licenses.

One of our newer hires, Todd Page, informed us that he will be resigning with the Commission in May to pursue other interests.

7. PRESENTATION OF BILLS:

Mr. Candeletti presented the Bill Committee Report for approval and payment of

the bills incurred during the month of March. Motion made by Mr. Candeletti, seconded by Mr. Mathis, that the following Resolution be adopted for approval and payment of the bills.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, by the Ocean County Mosquito Extermination Commission that the Superintendent be and is hereby authorized to execute Master Voucher Certificate of Certification of Payment No. 547 consisting of five pages, said Master Voucher containing Check Numbers 42764-42808 in the amount of \$169,941.86 are deemed to be valid claims as recommended by the Chairman of the Bill Committee,

AND BE IT FURTHER RESOLVED that the Treasurer of the Ocean County Mosquito Extermination Commission is hereby authorized and directed to pay each and every one of the aforesaid bills attached to this Master Voucher Certificate of Certification of the Payment. Upon execution of same by said Superintendent, if and when funds are available. Motion carried with Mr. Ekelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

8. COMMUNICATIONS:

9. OLD BUSINESS:

a) 2020 Audit Review

Mr. Senyk passed out copies of the 2020 Audit Draft. Mrs. Holman went over the audit draft with the commissioners. Mrs. Holman let the commissioners know they are waiting on a few more figures from the state and then a final audit would be delivered at that time a resolution will be adopted to accept the final copy of the 2020 audit.

10. NEW BUSINESS:

a) 20201-2022 Meeting dates

A copy of the proposed meeting dates was presented to the Commissioners. A motion was made by Mr. Candeletti, seconded by Mr. Lanuto, to adopt the following Resolution for the 2021-2022 meeting dates:

RESOLUTION 2020-9

Pursuant to the provisions of N.J.S.A. 10:4-18, the Ocean County Mosquito Extermination commission hereby designates the following dates for its regular meeting unless otherwise modified by a Resolution by this Commission:

May 17, 2021
June 21, 2021
July 19, 2021
August 17, 2020
September 20, 2021
October 18, 2021
November 15, 2021
December 20, 2021
January 24, 2022
February 28, 2022
March 21, 2022
April 18, 2022

The meetings will commence at 5:00 PM and shall be held at the Ocean County Mosquito Extermination Commission, 784 West Bay Ave., Barnegat, New Jersey.

CERTIFICATION

I, Michael Senyk, Secretary of the Ocean County Mosquito Extermination Commission, do hereby certify that the foregoing Resolution was duly passed at a regular meeting of the Ocean County Mosquito Extermination Commission held on April 19, 2021.

Michael Senyk,
Executive Secretary

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

b) Amend Budget

Mr. Senyk handed out a copy of the Amended Budget to the commissioners and after a brief discussion a motion was made by Mr. Lanuto, seconded by Mr. Candeletti to adopt the following amended budget:

2021 BUDGET - OCEAN COUNTY MOSQUITO EXTERMINATION COMMISSION

ITEM	2021 BUDGET	2021 Amend. 3/15	2021 Amend. 4/19
I. Revenues			
County of Ocean	\$2,289,464.00	\$2,289,464.00	\$2,289,464.00
County of Ocean Capital	\$0.00	\$0.00	\$0.00
County of Ocean Special Appropriations	\$0.00	\$0.00	\$0.00
Federal Grant	\$0.00	\$0.00	\$0.00
USF&WS Projects	\$0.00	\$0.00	\$0.00
State of New Jersey Projects	\$0.00	\$0.00	\$0.00
State of New Jersey Pesticide	\$50,000.00	\$50,000.00	\$50,000.00
Interest on Investments	\$1,500.00	\$1,500.00	\$1,500.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Reserve for Prev. Year Encumbrance	\$0.00	\$0.00	\$0.00
Capital Fund	\$0.00	\$125,000.00	\$125,000.00
Total Revenues	\$2,340,964.00	\$2,465,964.00	\$2,465,964.00

II. Expenditures

A. SALARIES

Permanent Employees	\$1,050,000.00	\$1,050,000.00	\$1,050,000.00
Temporary Employees	\$85,000.00	\$85,000.00	\$77,000.00
HUD Grant Employees	\$0.00	\$0.00	\$0.00

-\$8,000.00

Overtime	\$12,000.00	\$12,000.00	\$12,000.00
Health Insurance Waiver	\$0.00	\$0.00	\$0.00
	\$1,147,000.00	\$1,147,000.00	\$1,139,000.00

B. PROFESSIONAL SERVICES:

Legal	\$15,500.00	\$15,500.00	\$15,500.00
Audit	\$15,000.00	\$15,000.00	\$15,000.00
Accounting	\$8,000.00	\$8,000.00	\$8,000.00
	\$38,500.00	\$38,500.00	\$38,500.00

C. MATERIAL AND SUPPLIES:

Shop Supplies	\$9,250.00	\$9,250.00	\$9,250.00
Office Supplies	\$7,000.00	\$7,000.00	\$7,000.00
Operational Supplies	\$25,000.00	\$25,000.00	\$25,000.00
Safety Supplies	\$5,000.00	\$5,000.00	\$5,000.00
Insecticides	\$280,000.00	\$280,000.00	\$280,000.00
	\$326,250.00	\$326,250.00	\$326,250.00

D. VEHICLES AND EQUIPMENT OPERATIONS:

Vehicle Maintenance	\$22,000.00	\$22,000.00	\$22,000.00
Equipment Maintenance	\$26,000.00	\$26,000.00	\$26,000.00
Spray Maintenance	\$4,000.00	\$4,000.00	\$4,000.00
Radio Maintenance	\$1,500.00	\$1,500.00	\$1,500.00
Marine Maintenance	\$3,000.00	\$3,000.00	\$3,000.00
Office & Scientific	\$20,000.00	\$20,000.00	\$20,000.00
Gasoline, Propane, Etc.	\$75,000.00	\$75,000.00	\$75,000.00
Lubricants	\$2,834.00	\$2,834.00	\$2,834.00
Helicopter Operations	\$25,000.00	\$25,000.00	\$25,000.00
Helicopter Parts	\$85,000.00	\$210,000.00	\$210,000.00
	\$264,334.00	\$389,334.00	\$389,334.00

E. BUILDINGS AND GROUNDS:

Repairs and Maintenance	\$50,000.00	\$50,000.00	\$50,000.00
Services	\$15,000.00	\$15,000.00	\$15,000.00
	\$65,000.00	\$65,000.00	\$65,000.00

F. PROFESSIONAL DEVELOPMENT
AND PUBLIC RELATIONS

\$19,500.00 \$19,500.00 \$19,500.00

G. OVERHEAD:

Insurance	\$141,000.00	\$141,000.00	\$141,000.00
Social Security	\$88,000.00	\$88,000.00	\$88,000.00
Unemployment & Disability	\$8,500.00	\$8,500.00	\$8,500.00
Retirement	\$145,380.00	\$145,380.00	\$153,380.00

\$8,000.00

Uniform Rental	\$10,000.00	\$10,000.00	\$10,000.00
Utilities	\$17,500.00	\$17,500.00	\$17,500.00
	\$410,380.00	\$410,380.00	\$418,380.00
H. PURCHASE & RENTAL EQUIPMENT & VEHICLES	\$60,000.00	\$60,000.00	\$60,000.00
I. CONTINGENCY:	\$10,000.00	\$10,000.00	\$10,000.00
TOTALS:	\$2,340,964.00	\$2,465,964.00	\$2,465,964.00
Previous Year Encumbrances	\$0.00	\$0.00	\$0.00
Excess of Revenues Over Expenditures	\$0.00	\$0.00	\$0.00

Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Eckelmann	Aye

c) Raise Committee

Mr. Eckelmann initially asked Mr. Lanuto and Mr. Candletti to join him on a raise committee set to meet prior to the following meeting in May. After a brief discussion the commissioners agreed on a raise and minimum for the employees for 2021 to be discussed and voted on at the following meeting.

d) Workman's Comp Agreement/ Self-Insured General Liability Agreement

Mr. Senyk informed the Commissioners that our self insured agreements for general liability, excess liability, and workers compensation with the County are now due for July 1, 2021 through June 30, 2022 and he would like approval to execute the agreements. A motion made by Mr. Gormley, Seconded by Mr. Candeletti to enter into agreements with the County of Ocean for the above coverages. Motion carried with Mr. Eckelmann requesting Roll Call:

Mr. Candeletti	Aye
Mr. Mathis	Aye
Mr. Lanuto	Aye
Mr. Ekelmann	Aye

e) Personnel Matters

Mr. Ekelmann let the commissioners know that a motion was needed to go into closed session to discuss personnel matters at 5:22 PM a motion was made by Mr. Candeletti, seconded by Mr. Lanuto to go into closed session.

Mr. Ekelmann let the commissioners know that a motion was needed to come out of closed session at 5:32 PM a motion was made by Mr. Mathis, seconded by Mr. Lanuto to come out of closed session.

11. DISCUSSIONS:

12. ADJOURNMENT:

There being no further business to transact, a motion was made by Mr. Candeletti, seconded by Mr. Lanuto that the meeting be adjourned at 5:33 P.M. Motion carried.

Respectfully submitted,

Michael Senyk
Superintendent